**Bridgeton Public Charter School
Regular Board Meeting
December 21, 2021
Convenes at 6:00 p.m. in the Community Room at 790 E Commerce Ave, Bridgeton, NJ 08302**

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| I. | CALLED TO ORDER |
|   | A. | Call to Order by the Board President 6:05 PM |
| II. | STATEMENT FOR THE BOARD OF TRUSTEES MEETING |
|   | A. | Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 17, 2021.  |
| III. | PLEDGE OF ALLEGIANCE |
|   | A. | Led by Ms. Adele Harris |
| IV. | ROLL CALL |
|   | A. | Adele Harris, President - PresentEdith Johnson, Vice President -PresentMark Dooley, Trustee -AbsentIvelisse McBride, Trustee- PresentVanessa Bones, Trustee -Present |
|   | B. | Also Present: |
|   |   | 1. | Kim Garcia, CEO - PresentCCCSN Executive Director- Present CCCSN Deputy Director – PresentDennis Zakroff, Business Administrator/Board Secretary- Present Christina Murphy, Treasurer - PresentBrian Caulford, Comptroller - PresentDr. Valerie James, Principal -PresentAnneMarie Lucchesi, Bookkeeper -Absent |
| V. | REVIEW OF AGENDA |
|   | A. | Questions |
| VI. | OPEN TO PUBLIC |
|   |   | 1. | The public may ask questions pertaining to agenda items only. |
| VII. | RECOMMENDATION FOR THE BOARD OF TRUSTEES |
|   | A. | Motion by Ms. Edith Johnson and second by Ms. Ivelisse McBride to approve item 1.  |
|   |   | 1. | To approve the appointment of a new board member, Vanessa Bones.  |
|   |   | 2. | ROLL CALLMs. Adele Harris -YesMs. Edith Johnson- YesMs. Ivelisse McBride- YesAll in favor and the motion is carried |
| VIII. | EXECUTIVE SESSION -None |
| IX. | OPEN TO PUBLIC |
| X. | APPROVE MINUTES |
|   | A. | Motion by MS. Edith Johnson and second by Ms. Ivelisse McBride to approve the Minutes of the Regular and Executive session meetings held on November 16, 2021. |
|   | B. | ROLL CALLMs. Adele Harris -YesMs. Edith Johnson- YesMs. Ivelisse McBride- YesMs. Vanessa Bones- YesAll in favor and the motion is carried |
| XI. | OLD BUSINESS – None |
| XII. | FINANCE |
|   | A. | Motion by Ms. Adele Harris and second by Ms. Ivelisse McBride to approve items 1 through 9 under Finance. |
|   |   | 1. | Recommend approval of line item transfers for the Month of November 2021. (Backup L-1) |
|   |   | 2. | Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2) |
|   |   | 3. | Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2021. The Treasurer's Report and the Secretary's Reports are in agreement for the month of November 2021.(Backup materials L-3) |
|   |   | 4. | Recommend approval of the bills as attached in the amount of $160,178.41.  |
|   |   | 5. | Recommend approval of the following payrolls (Backup L-5): November 15, 2021 - $51,428.90 November 30, 2021 - $53,877.21  |
|   |   | 6. | Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. |
|   |   | 7. | Recommend to approve the expense reclassification report for November 2021. (Backup L-6) |
|   |   | 8. | Recommend to approve the proposal with ESS in the amount of $1,108.00 (Back-up L-7) |
|   |   | 9. | Recommend to approve the proposal with Progreen Landscaping in the amount of $1,300.00. (Back-up L-8) |
|   | B. | ROLL CALLMs. Adele Harris -YesMs. Edith Johnson- YesMs. Ivelisse McBride- YesMs. Vanessa Bones- YesAll in favor and the motion is carried |
| XIII. | POLICY UPDATES -None |
| XIV. | PERSONNEL |
|   | A. | Motion by Ms. Edith Johnson and second by Ms. Ivelisse McBride to approve items 1 and 2 under Personnel. |
|   |   | 1. | Recommend approval of the staff list and salaries for the 2021-2022 school year as attached. (Backup PER-1) |
|   |   | 2. | Recommend approval of the personnel actions as listed in the attached. (Backup PER-2) |
|   | B. | ROLL CALLMs. Adele Harris -YesMs. Edith Johnson- YesMs. Ivelisse McBride- YesMs. Vanessa Bones- YesAll in favor and the motion is carried |
| XV. | FACILITIES -None |
| XVI. | SCHOOL OPERATIONS  |
|   | A. | Motion by Ms. Edith Johnson and second by Ms. Adele Harris to accept the Principal's reports. |
|   |   | 1. | Reports as presented by Dr. James |
|   | B. | ROLL CALLMs. Adele Harris -YesMs. Edith Johnson- YesMs. Ivelisse McBride- YesMs. Vanessa Bones- YesAll in favor and the motion is carried |
| XVII. | EXECUTIVE DIRECTOR'S REPORT |
|   | A. | Motion by Ms. Edith Johnson and second by Ms. Ivelisse McBride to accept the Executive Director's reports. |
|   |   | 1. | Report as presented by Mrs. Garcia. |
|   |   | 2. | Reporting on the School Demographics (Back-up E-1)  |
|   |   | 3. | Resolution to approve the Gifted and Talented Program. (Back-up E-2) |
|   |   | 4. | Resolution to approve the HIB Report. (Back-up E-3) |
|   |   | 5. | Resolution to approve the Three Year ESL Program. (Back-up E-4) |
|   | B. | ROLL CALLMs. Adele Harris -YesMs. Edith Johnson- YesMs. Ivelisse McBride- YesMs. Vanessa Bones- YesAll in favor and the motion is carried |
| XVIII. | ADJOURNMENT |
|   | A. | Motion by Ms. Adele Harris and second by Ms. Ivelisse McBride to adjourn the meeting at 6:37 PM. |
|   | B. | ROLL CALLMs. Adele Harris -YesMs. Edith Johnson- YesMs. Ivelisse McBride- YesMs. Vanessa Bones- YesAll in favor and the motion is carried |
|   | C. | Next Meeting is on January 18, 2022 |

Respectfully Submitted;

Dennis Zakroff

Business Administrator / Board Secretary